FINAL

TOWN OF GRANTHAM NEW HAMPSHIRE

PLANNING BOARD MEETING MINUTES

JANUARY 2, 2025

Jerry Whitney Memorial Conference Room

I. CALL TO ORDER

Chair Peter Guillette called the meeting to order at 7:00 p.m. on Thursday, January 2, 2025.

Present: Chair Peter Guillette (remote), V.C. Bob (Robert) Benson, Jacob Noble, Selectmen's Representative Warren Kimball, Alternate Jeremy Walla, and Board Clerk Emily Owens

Public: Town Administrator Melissa White, Richard Covill, C. Peter James, Steven Bookless, and Chris McIntyre

Chair Peter Guillette appointed Alternate Jeremy Walla to a full voting member for this meeting because Ralph Beasley was not available.

II. APPROVAL OF MINUTES

V.C. Bob (Robert) Benson made a motion to accept the minutes from December 5, 2024, seconded by Board Member Jacob Noble. ***Unanimously Approved by Roll Call***

III. NEW BUSINESS

Building Code

The revised Building Code was available on the Town of Grantham website and the meeting was properly noticed as a public hearing. Chair Guillette asked if the Planning Board had any comments prior to opening the public portion of the meeting; they did not, so Chair Guillette opened the meeting up at 7:01PM for public comment. Richard Covill asked how the document will be approved and Town Administrator White stated that approving the amended Building Code will appear as a warrant article at the annual town meeting in March. Town Administrator Melissa White explained that the town is revising the Building Code statutory requirements. The proposed changes bring the town into compliance with recent legislative changes that occurred in September 2024. Richard Covill stated that the town will now be complying with the 2021 International Building Code and 2020 National Electrical Code.

C. Peter James asked that the definition of TWO FAMILY be added to the definition section between SINGLE FAMILY and MULTI-FAMILY. Additionally, he wanted “Board of Fire Engineers” removed from page 12 and replaced with “their designated representative”. The board agreed with the suggestions and made the changes. Chair

Guillette asked if there were any further comments from the public, hearing none he closed the public hearing at 7:15PM.

V.C. Bob (Robert) Benson moved a motion to recommend the revised Building Code with the changes suggested tonight, seconded by Board Member Jeremy Walla. ***Unanimously Approved by Roll Call***

Board Clerk Owens will send the updated revised Building Code document to Town Administrator White; she will send the document to Town Clerk Ken Story.

IV. OLD BUSINESS

Subdivision Regulations

Vickie Davis asked if the Road Regulations will be updated prior to the Subdivision Regulations. Board Clerk Owens will ask Road Agent Jeff Hastings if he is willing to review the regulations and update them if need. Additionally, Vickie Davis provided a checklist of what the board is currently asking the applicant for and asked the Planning Board for comments. V. C. Benson asked if the document is just for the board or for everyone; the board agreed the table is clearer and should be provided in the updated regulations. The board agreed that Vickie should give them her recommendations and then they can discuss them at the next meeting.

Master Plan Committee

Jacob Noble updated the board about the Master Plan Committee meeting on December 11th. He provided the members with the timeline for the survey, asked them to review the Grantham survey from 2015, review the survey questions from Hanover and Sunapee, familiarize themselves with the Master Plan, and come with questions for the new survey. The Committee will meet January 15th at 6:00PM in the Jerry Whitney Conference Room.

V. CORRESPONDENCE – NONE

VI. ADJOURNMENT

There being no further business V.C. Bob (Robert) Benson made a motion to adjourn, seconded by Board Member Jacob Noble, approved by all members, and the meeting adjourned at 8:01 p.m.

The next meeting of the Planning Board is scheduled for February 6, 2025, at 7:00 p.m. in the Jerry Whitney Memorial Conference Room of the Grantham Town Hall.

Respectfully Submitted,

Emily Owens
Planning Board Clerk