

Master Plan Committee
Grantham, NH
Meeting Minutes October 1, 2025



1. Meeting Called to Order

The meeting was called to order at 6:07 p.m. on Wednesday, October 1, 2025.

Members In attendance: Tod Lloyd, Catherine MacLean (Chair Noble tried via Zoom)

Present: Board Clerk Amy Monroe

2. Approval of Minutes: Approval of the September 3, 2025 meeting minutes.

Committee member Lloyd moved to approve the minutes from the September 3, 2025 meeting. Committee member MacLean seconded. ***The motion passed unanimously.***

3. Old Business

Master Plan Survey:

- The actions taken since the previous meeting in September have resulted in approximately 100 additional responses to the survey bringing the total to 369.
- Committee member Lloyd and Board Clerk Monroe discussed committee member Cornish's proposal to come to the elementary school during dismissal and distribute QR codes while parents wait in line. Board Clerk Monroe will follow up with committee member Cornish about this idea and printing up additional QR codes.
- Committee member MacLean likewise mentioned following up with Chair Noble about QR code-postcards at the veterinarian office.
- Board Clerk Monroe addressed the yet unknown issue of technical difficulties in terms of meeting notifications. She previously twice forwarded the meeting invite to all committee members and it apparently failed to go through, but this was unknown since all committee members had already accepted the previous invitation. She will remedy this in the future by ensuring all of the committee member email addresses are correct, resending calendar invites from her own account, and sending out email reminders in addition to calendar invites at least a week in advance.

4. Adjournment: Committee member Lloyd made a motion to adjourn the meeting. Committee member MacLean seconded. ***The motion passed unanimously.*** The meeting adjourned at 6:21 p.m.

The next Master Plan Committee meeting is scheduled for **Wednesday, November 5, 2025 at 6:00 p.m.**

Respectfully Submitted,

Amy Monroe
MPC Board Clerk