



APPROVED

TOWN OF GRANTHAM NEW HAMPSHIRE  
MASTER PLAN MEETING MINUTES  
FEBRUARY 12, 2025  
JW Conference Room

### CALL TO ORDER

Chair Jacob Noble called the meeting to order at 6:00 p.m. on Wednesday, February 12, 2025.

**Members:** Chair Jacob Noble, Al Lambert, Tod Lloyd(remotely), Brenda Molloy(remotely), Steve Bookless, Adam Gardner, Kelly Spiller, Steve Cornish, and Catherine MacLean

**Present:** Board Clerk Emily Owens

**Scope and Purpose of the Committee:** To update the 2017 Master Plan through community feedback. Modify the survey used in 2016 and revise the questions.

**Minutes:** Kelly Spiller made a motion to accept the minutes from December 11, 2024 and January 15, 2025, seconded by Steve Cornish. ***Unanimously Approved by Roll Call***

**Budget:** The committee reviewed the budget for this year and next year. They reviewed the UVLSRPC Master Plan Development menu and picked which items they were interested in having completed. Jacob Noble made a motion not to exceed \$10,000 for the first phase of the Master Plan Development, ending June 30, 2025, seconded by Tod Lloyd. ***Unanimously Approved by Roll Call***

### Project timeline & tasks to complete:

- Prepare public survey to be sent out in March 2025 (**The committee actively worked through the 2016 survey questions during the January meeting.**)
- Receive the information from the survey and work with UVLSRPC to summarize the data
- Address one chapter from the Master Plan each month
- Prepare a progress report to be approved by the Planning Board in the Fall

### Action Items for Next Meeting:

- Become familiar with the Master Plan
- Look over the Sunapee and Lebanon survey to continue with a preliminary draft of the 2025 Grantham Master Plan Survey at next month's meeting

### ADJOURNMENT

The meeting adjourned at 7:15 p.m.; the next meeting of the Master Plan Committee is scheduled for March 5, 2025, at 6:00 p.m. in the Jerry Whitney Memorial Conference Room of the Grantham Town Offices.

Respectfully Submitted,

Emily Owens  
Planning Board Clerk