

TOWN OF GRANTHAM, NEW HAMPSHIRE

(Incorporated 1761)

P.O. Box 276 Grantham, N.H. 03753
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TOWN OF GRANTHAM, NEW HAMPSHIRE **STREET NUMBERING ORDINANCE**

SECTION ONE: Preamble

Acting upon the authority granted any and all applicable chapters of the Revised Statutes Annotated of new Hampshire, the Town of Grantham, Board of Selectmen, hereinafter referred to as the Board, adopt the following Ordinance, establishing a procedure for administration, and enforcement of a uniform addressing system for residential, multifamily and commercial structures within the Town of Grantham, NH.

SECTION TWO: Purpose

The standards set forth in this Ordinance are made for the purpose of promoting the public health, safety, and general welfare by providing the means for permanent identification of residential, multi-family, and commercial structures within the Town.

SECTION THREE: Objectives

- a. To provide a means for expedient emergency response by fire, police, rescue and other emergency services.
- b. To establish a property location that may serve as a mail delivery address.
- c. To assist in the proper delivery of utility and other delivery services.
- d. To provide property owners with a convenient and systematic means of identifying property.

SECTION FOUR: Definitions

Street Number: A number assigned by the Board to provide a means of locating structures. For the purpose of the assignment, *Street Number* shall include the incremental number, street name and unit numbers, i.e. 123 Main Street Unit 4. For the purposes of display *Street Number* shall include the incremental number and unit number, i.e. 123 unit 4. Display of numbers may include the street name.

SECTION FIVE: Numbering system

The board shall, under the provision of RSA 231:133-a, assign all residential, multi-family, and commercial structures existing as of the time of adoption of this ordinance, as street numbers and furthermore, shall assign to vacant properties, numbers to be held in reserve for future use. Streets built subsequent to the adoption of this Ordinance will be assigned numbers by the Board at the time of approval.

A uniform street numbering system has been developed for all primary buildings based upon the following process:-

- a. For purposes of establishing street numbers, a street shall be considered any access way whether public or private, which services two or more primary buildings or vacant lots.
- b. All primary buildings, or land on the right side of the street beginning at its starting point will have *even* numbers.

- c. All primary buildings or land on the left side of the street beginning at its starting point will have *odd* numbers.
- d. Numbers will be assigned by determining the point at which the main vehicular access to the primary building.
- e. Numbers previously assigned to the Eastman area of Grantham are recognized as “grandfathered”, and will remain in existence in their current format. However, residents of Eastman will not be exempt from the requirements of **Section Six : Numbering Requirements.**

SECTION SIX: Numbering Requirements

Parties Affected: All structures, residential, multi-family and commercial shall be required to display the assigned street number in the manner described in this section.

Visibility: Street Numbers shall be displayed so as to be conspicuously visible from the street on which the number is assigned. Numbers shall be visible year-round, and be contrasting in color to the surface on which they are mounted.

Number Type: All numbers shall be displayed in Arabic form i.e. 0, 1, 2, 3, 4, 5, 6, 7, etc.

Number Location:

- a. Structures Visible from the Street: Where the structure is visible from the road, and at such a distance that numbers are legible from the road, the number shall be affixed to the structure. Numbers shall be a minimum of three (3) inches high and may be mounted either horizontally or vertically.
- b. Structures Not Visible from the Street: Where a structure is not visible from the street or is otherwise situated to make number display on the building ineffective, the number shall be displayed at the access entrance. Numbers may be combined with property or business identification signs. Where signs are perpendicular to the street, numbers shall be displayed on both sides of the sign. Numbers shall be a minimum of three (3) inches high and may be mounted either horizontally or vertically.
- c. Mailboxes: Numbers of a minimum of three (3) inches high shall be affixed to both sides of the mailbox serving the structure except when:-

I. The mailbox is on the opposite side of the street of the structure; or

II. The mailbox is clustered with other mailboxes.

Mailboxes as described in (I) and (II) above shall meet the mail delivery requirements of the US Post Office.

d. Unauthorized Building Numbers Prohibited: No person shall affix or allow to remain upon any building in the Town of Grantham, NH any different number from the one designated by this Ordinance, with the exception of dates affixed for historical purpose, and “grandfathered” Eastman street numbers.

SECTION SEVEN: Administration and Enforcement

The Selectmen Office shall be named as the Administrator of this Ordinance, and shall be responsible for establishing the use of reserve numbers and shall have full authority to enforce the provisions herein.;

Owners of residential, multi-family or commercial structures built or expanded subsequent to this Ordinance shall procure their number assignment from the Selectmen's Office. Number assignment is required prior to the issuance of a Building Permit, and shall be displayed during construction. Numbers shall be displayed prior to the issuance of a Certificate of Occupancy.

SECTION EIGHT: Penalty

The owner of any structure existing as of the date of this Ordinance who shall fail to procure and affix street numbers as assigned by the Board within sixty (60) days from the date of Effective date or who shall display an unauthorized number after sixty (60) from the Effective Date shall be subject to a fine or not more than ten dollars (\$10.00) for each day of non-compliance. Fines shall begin to accrue upon the issuance of a written Notice of Violation to the owner, and end at such time as the violation ceases.

SECTION NINE: Appeals

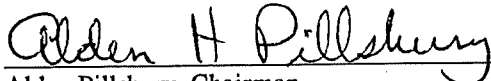
Any person aggrieved by this ordinance shall have the right to file a written petition within twenty (20) day of the receipt of a number assignment. Petitions shall be filed with the Board and a hearing shall be held within thirty (30) days of the receipt of such petition.

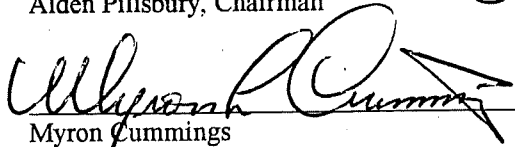
SECTION TEN: Effective Date:

This Ordinance shall take effect : **JULY 24, 1996**

SECTION ELEVEN: Amendments

This Ordinance may be amended as provided under any and all applicable chapters of the Revised Statutes Annotated of New Hampshire.


Alden Pillsbury, Chairman


Myron Cummings


William Hutchins

*Board of Selectmen
Town of Grantham, NH*

Adoption Date: July 10, 1996