

	<p style="color: red; text-align: center;"><b>FINAL</b></p> <p style="text-align: center;">TOWN OF GRANTHAM NEW HAMPSHIRE TTF WORK SESSION MEETING MINUTES JULY 9, 2024</p>
---	---

Chair Matson called the meeting of the Town of Grantham Trustees of Trust Funds (TTF) to order at 1:00 p.m. on Tuesday, July 9, 2024, at the Town Offices on 300 Route 10 South.

**PRESENT:** Chair Donna Matson (remote), Trustee Thomas Shemanske, Trustee Karin Nicoll, and Board Clerk Emily Owens.

**WORK SESSION SUMMARY:** The Trustees reviewed the New Hampshire Trustees of the Trust Funds Portal and Trustee Shemanske demonstrated how to complete the MS-9, MS-10, and Cemetery Interest Allocation forms. It was decided that Trustee Shemanske would complete the Town of Grantham financial information, Chair Matson would complete the VDE financial information, and Trustee Nicoll would complete the SAU financial information with respect to the MS-9, MS-10, and Cemetery Interest Allocation forms.

The Trustees reviewed the answers to the form that the auditors are requesting from the Trustees of the Trust Funds. Chair Matson will email the information to the auditors when it is completed.

**ADJOURNMENT:** There being no further business, a motion was made by Trustee Shemanske, seconded by Trustee Nicoll, and unanimously approved to adjourn at 2:31 p.m. The next trustee meeting is scheduled for Thursday, July 18, 2024, at 4:00 p.m. in the Jerry Whitney Conference Room of the Town Hall.

Respectfully Submitted,  
Emily Owens, Board Clerk